

Refreshing your Address Records with Political Jurisdiction Data i.e. CD, SD, LD... (Only Applies to Customers who Live in a State we Provide Updated Voter Data For)


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Overview

This article is primarily intended for users of the **Campaign/PAC** product, but there's still a variety of useful information below for non-profits related to the upkeep of address records in your database.

These steps cover how to refresh your database against the most up-to-date state voter database which includes the contact's **Home Address, CD, SD, LD, Precinct**, Etc.

IMPORTANT! You must have appropriate [security clearance](#) to perform these tasks.

 **Tip:** *The number of state databases that Trail Blazer provides is expanding all the time so check back often to see if your state has made the list, or feel free to contact our [Sales](#) or [Support](#) departments with your inquiries.*

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Current List of Trail Blazer State-wide Database (updated 6/16/2015)

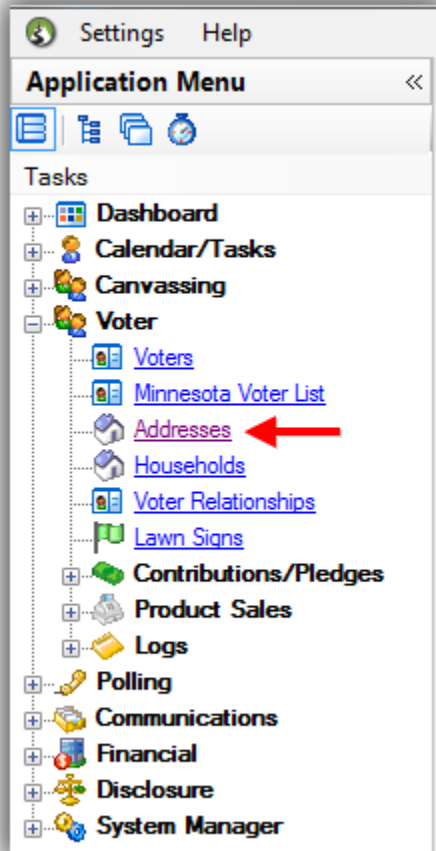
1. Arkansas
2. Colorado
3. Louisiana
4. Minnesota
5. Missouri
6. Ohio
7. Oklahoma
8. New Jersey
9. New York
10. North Carolina
11. Washington

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Steps

Navigate to the **Addresses** list under the **Application Menu**.

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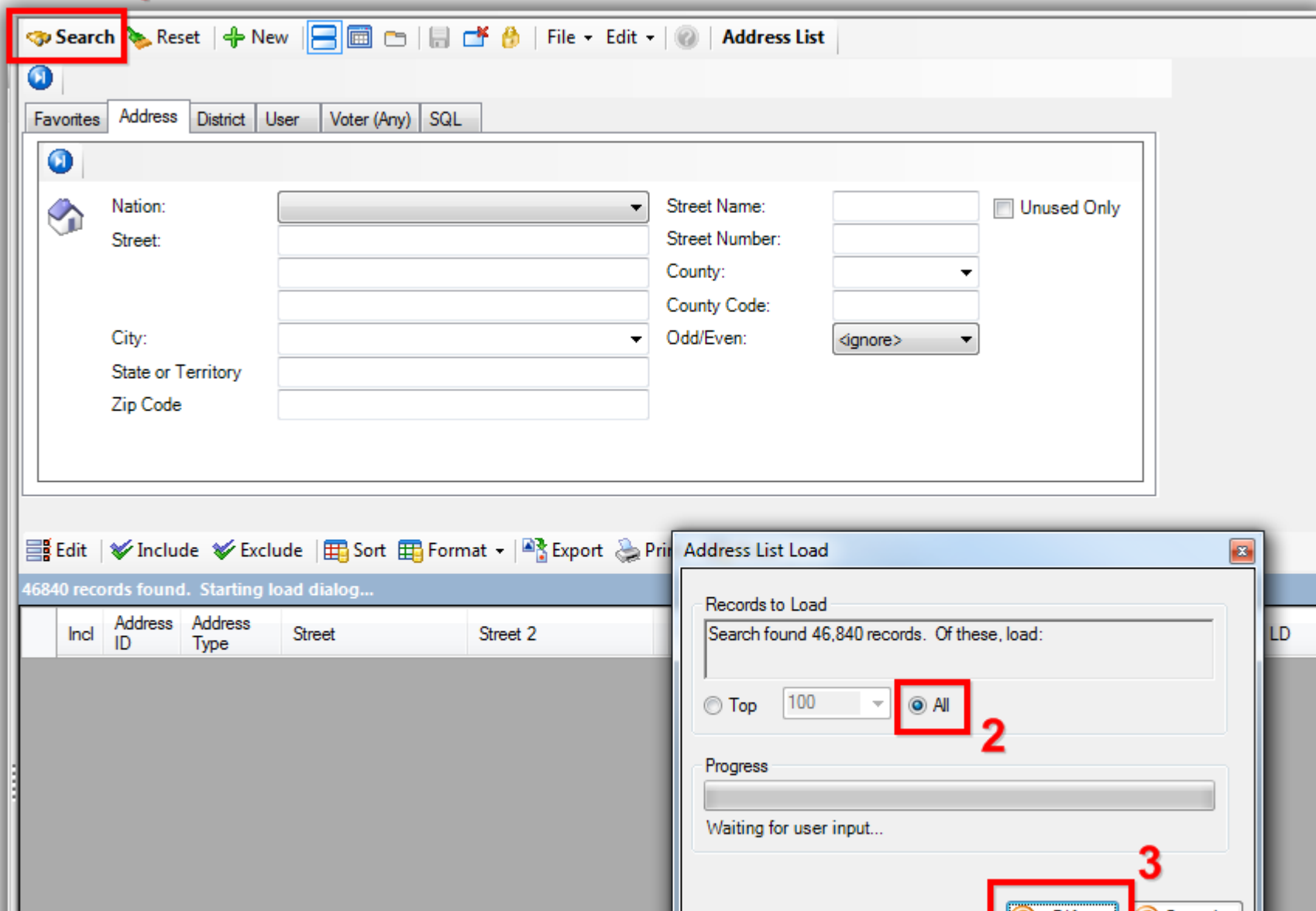


Click **[Search]**, select the **load all** radio button, and click **[OK]**. *You could run this process on a smaller segment by filtering via search query, in this example I chose to run it on the entire database of **46,840** address records.*

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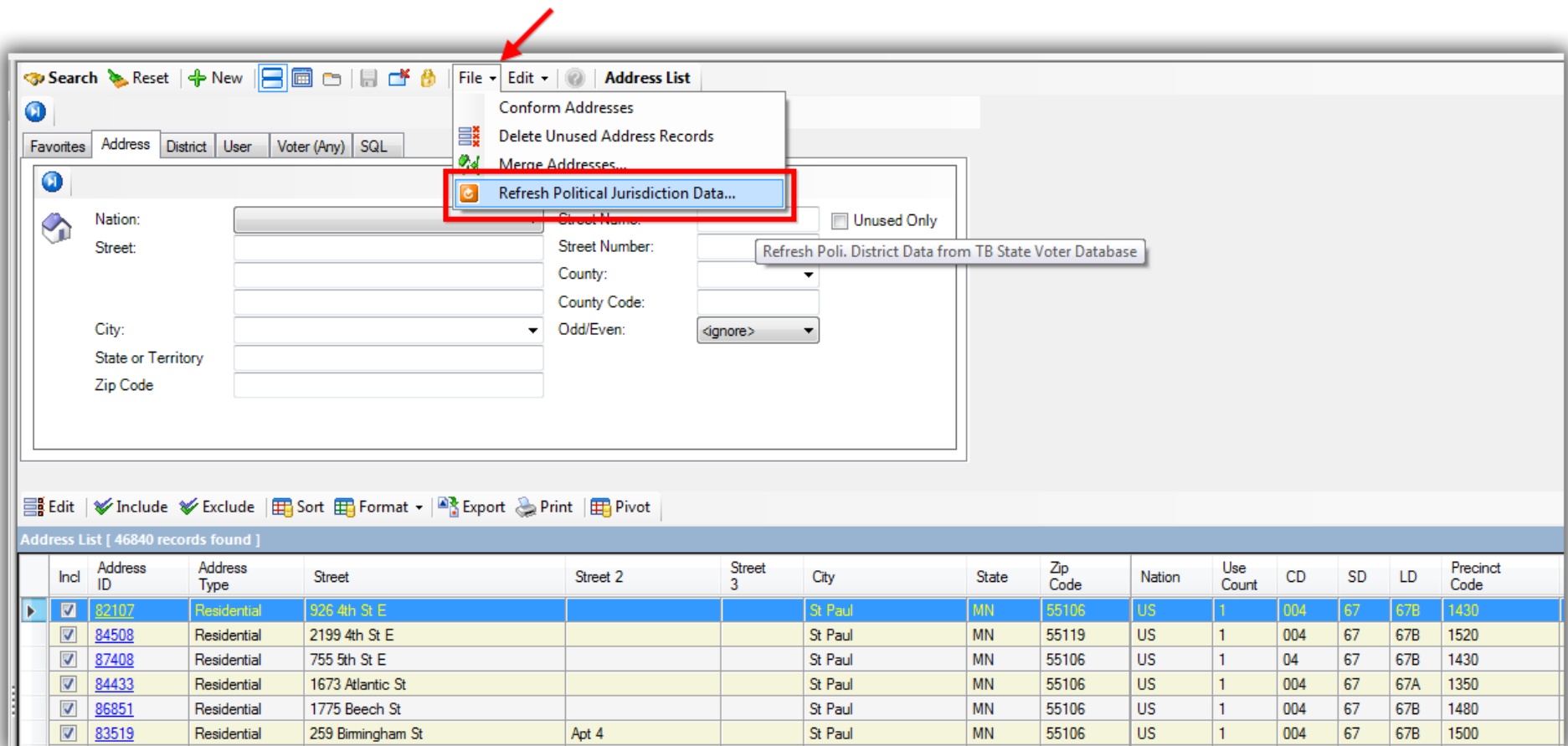
1



The screenshot shows the TrailBlazer software interface. At the top, a red box highlights the **Search** button, with a red number **1** above it. Below the search bar, there are several input fields for filtering records: Nation (dropdown), Street (text), City (dropdown), State or Territory (text), Zip Code (text), Street Name (text), Street Number (text), County (dropdown), County Code (text), and Odd/Even (dropdown). A checkbox for **Unused Only** is also present. Below the search fields, there is a toolbar with buttons for **Edit**, **Include**, **Exclude**, **Sort**, **Format**, **Export**, and **Print**. A status bar indicates **46840 records found. Starting load dialog...**. Below the status bar, a table is visible with columns: **Incl**, **Address ID**, **Address Type**, **Street**, and **Street 2**. In the bottom right, a dialog box titled **Address List Load** is open. It shows **Records to Load** with a text box containing **Search found 46,840 records. Of these, load:**. Below this, there are radio buttons for **Top** (with a dropdown set to 100) and **All**. A red box highlights the **All** radio button, with a red number **2** next to it. Below the radio buttons is a **Progress** bar and the text **Waiting for user input...**. At the bottom of the dialog box, there is a red box highlighting a button, with a red number **3** next to it.

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Once your address records have populated follow **File > Refresh Political Jurisdiction Data...**



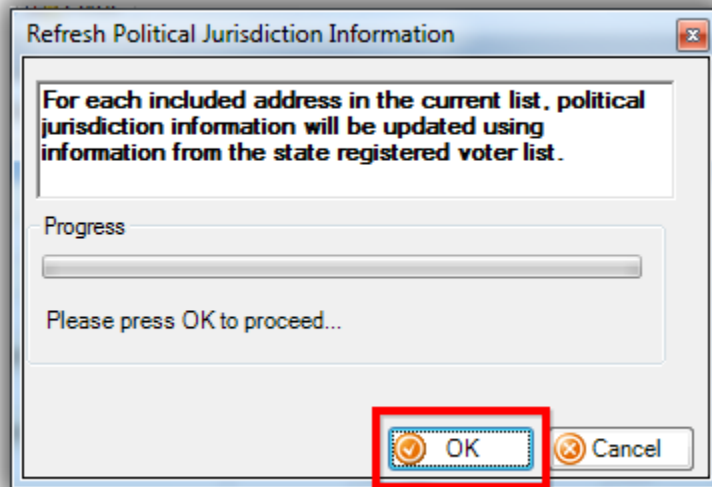
The screenshot shows the TrailBlazer software interface. The 'File' menu is open, and the 'Refresh Political Jurisdiction Data...' option is highlighted with a red box. A red arrow points to the 'File' menu. A tooltip for this option reads 'Refresh Poli. District Data from TB State Voter Database'. Below the menu, there is a form for address entry with fields for Nation, Street, City, State or Territory, and Zip Code. At the bottom, there is a table titled 'Address List [46840 records found]' with columns for various address and jurisdiction data.

Incl	Address ID	Address Type	Street	Street 2	Street 3	City	State	Zip Code	Nation	Use Count	CD	SD	LD	Precinct Code
<input checked="" type="checkbox"/>	82107	Residential	926 4th St E			St Paul	MN	55106	US	1	004	67	67B	1430
<input checked="" type="checkbox"/>	84508	Residential	2199 4th St E			St Paul	MN	55119	US	1	004	67	67B	1520
<input checked="" type="checkbox"/>	87408	Residential	755 5th St E			St Paul	MN	55106	US	1	04	67	67B	1430
<input checked="" type="checkbox"/>	84433	Residential	1673 Atlantic St			St Paul	MN	55106	US	1	004	67	67A	1350
<input checked="" type="checkbox"/>	86851	Residential	1775 Beech St			St Paul	MN	55106	US	1	004	67	67B	1480
<input checked="" type="checkbox"/>	83519	Residential	259 Birmingham St	Apt 4		St Paul	MN	55106	US	1	004	67	67B	1500

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This process may take a long time to run if you have a large database 100k+ address records.


Click **[OK]** to proceed.



[Developer's description on how this utility will run:](#)

--- For each included address in the current list, political jurisdiction information will be updated using information from the state registered voter list. ---

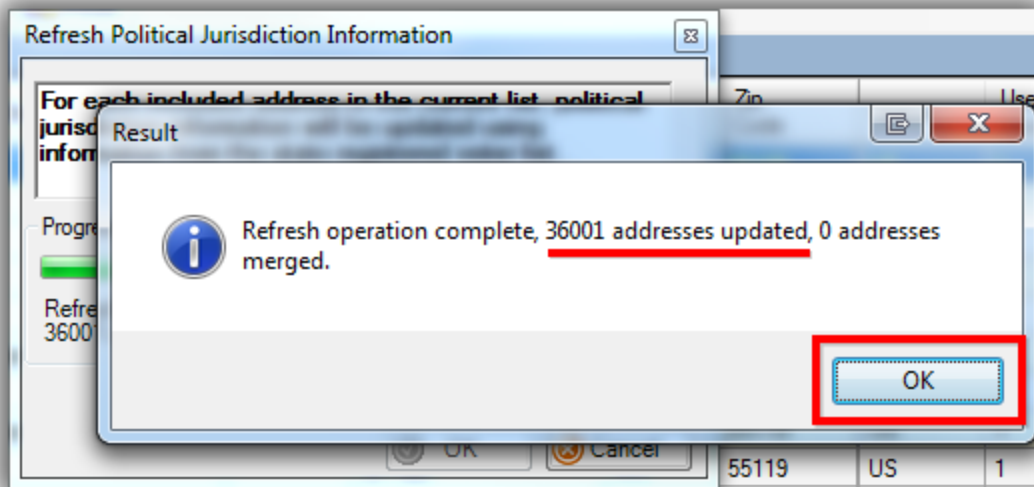
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 **Tip:** Run mass processes like this on a [Remote Desktop](#) connection if you're a PC user. *Mac users are always running on a [remote desktop](#) session so your mass updates will run faster by default.*

When the process is complete it will prompt you with the results, my example is below.

Click **[OK]** to finish.

Results from the political jurisdiction refresh.



You're now finished with these steps. You'll likely want to repeat them after elections take place in your state in order to keep address data as fresh as possible.

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The **Related Resources** below link to a variety of similar tasks to keep the addresses in your database as clean as possible.



Trail Blazer™

- YouTube Channel
- Knowledge Base Articles
- 3rd Party Resources

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Related Resources

Article: [Automatically Conform Addresses](#)

Article: [Auto-Merging Duplicate Address Records](#)

Article: [Address Management](#)

Article: [Address Normalization \(unlimited addresses per person\)](#)

Video: [Households – What To Do B4 Householding!](#)

Video: [Updating or Changing Data in a Field for all or Some of Your Records](#)

Additional Services: [NCOA Address Append](#)

Trail Blazer Live Support

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